

Your 9-Step Guide to Getting AI-Ready (Without the Headache)
Because AI success starts with readiness, not reaction.

 **1. Vision & Strategy**

AI must serve the business, not distract from it.

Check:

- We have a defined AI purpose aligned to business goals.
 - Success metrics are measurable and shared.
 - Leadership actively supports AI initiatives.
 - AI is part of our long-term digital strategy.
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 **2. Process & Integration**

AI works best where processes are already healthy.

Check:

- Key workflows are mapped and documented.
 - Automation opportunities are identified.
 - Integration plans cover data, security, and people.
 - Manual bottlenecks are minimised.
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 **3. People & Culture**

Your people are your platform.

Check:

- AI champions exist across departments.
- Training and awareness are part of onboarding.
- Change is communicated positively.
- Collaboration outweighs competition.

 **Readiness Scorecard**

Area **Score (out of 4)**

Vision & Strategy

Process & Integration

People & Culture

Total **/ 12**

Interpretation:

- **10–12: Fully AI-ready — time to accelerate.**
- **7–9: Good foundation — invest in processes.**
- **4–6: Early stage — focus on data and people alignment.**
- **0–3: Start with strategy clarity.**

Next Step:

Use this scorecard as your readiness baseline.

Visit www.edge151.com to explore your *EdgeMap Workflow Assessment*.

Footer for all PDFs:

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